

TOWN OF APPLE RIVER
REGULAR MONTHLY BOARD MEETING
MONDAY, January 9th, 2017

MEETING called to order at 7:15 p.m. by Chair Rick Scoglio.

Present: Rick Scoglio, Chair; Supervisor Dave Waterman; Supervisor Ansel Johnson; Supervisor; Town Clerk Lisa Carlson; Town Treasurer Linda Peterson; Deputy Clerk (position vacant), Residents of the Town of Apple River.

Verification of Public Notice was affirmed by Clerk.

Approval of Agenda: Motion to approve agenda by Waterman, Johnson 2nd, all in favor, motion carried.

Approval of Minutes: Motion to approve the minutes of the regular monthly meeting held December 12th, 2016 by Waterman, Johnson 2nd, all in favor, motion carried.

Public Input: Betty Bergstedt passed a complement from Ryan Peterson on county snow removal.

Report by Clerk: DOR: Statement of Taxes and Certification of Tax Roll submitted to County and DOR. Mill rate worksheet completed and submitted to county. *Elections:* Statistics and financial reports related to 2016 General Election submitted to county. Prepared for Town Caucus. Filed paper for Non-Candidacy. Work in progress to fulfill public records request for 64 documents. *Permits, Licensing, Town Hall Rental:* sold 1 building permit; new building permit system available.

Contracts/Insurance: Bid request for cleaning published; received interest from 5 parties, bids from 3. *Town Meetings:* Prepared monthly expense reports, administered payroll (Town Officers and Fire & Rescue quarterly), printed checks. Documented and published December meeting minutes on Website. Created agendas and notices posted meeting notices for this meeting and Town Caucus in the 3 designated public locations and on the front door of the Town Hall. Submitted same Notices in official Town publication and in TriCounty North; published on Town Website. *Not completed:* January Budget reports for Town and for Fire and Rescue still need tuning; not all Caucus materials were ready.

Report by Treasurer: December report corrected. Out of Cycle report submitted. January report submitted and read by treasurer. Johnson motioned to accept Treasurer's Report; Supervisor Waterman 2nd, all in favor, motion carried.

County Report: No County Representative.

Vouchers: Board reviewed this month's expense reports with receipts, bills and checks to be paid out. Waterman motioned to approve, seconded by Johnson; All in favor; Motion carried.

Committee Reports:

- Election Committee Report: Clerk read meeting minutes from Town Caucus held prior to this meeting.
- Ambulance: Nothing to report.
- Cemetery: Nothing to report.

Department Reports:

- Fire Department/First Responders Report: Alec Adams reported he was nominated Fire Chief, Jim Root Asst. Fire Chief, Sheila Torgerson Secretry. Motion made by Waterman to accept Fire & Rescue officers as read, 2nd by Johnson, all in Favor, motion carried. Chief Adams reported 80 calls for 2016: 52 med, 22 car, 3 fires, 3 other. 5 med, 2 car last month.
- Highway Dept: Nothing to report.
- Town Plan Commission: see Town Clerk Salary below.

Issues to be reviewed and/or Acted on:

- How will the Town pay Supervisor Waterman for the two parcels next to the Town Hall: This will be a topic for the Annual meeting.
- Driveway Ordinance Implementation: Motion to add time limits for completing work made by Johnson, 2nd by Waterman, all in favor motion carried. Motion to pass 100% of the permit fee to the inspector made by Johnson, 2nd by Waterman, all in favor, motion carried.
- Patch Pot Holes Discussion: This will stay on the agenda for next month's meeting
- Open Cleaning Bids: 3 bids were received and reviewed. Motion made by Johnson to award bid to Power in Pink, 2nd by Waterman, all in favor, motion carried.
- Election Officials: This will stay on the agenda for next month's meeting.
- Town Clerk Salary: Plan commission determined that this issue is not within their scope. This will be a topic for the Annual meeting.

Board Reports:

Dave Waterman – Training on March 31st in Cumberland for Board of Review; Ansel Johnson – Nothing; Rick Scoglio –Nothing.

Next Month Agenda Items: Patch Pot Holes discussion, Election Officials, set time/date for Open Book, Board of Review.

Annual Meeting Items:

- Paying Supervisor Waterman for 2 parcels next to the Town Hall
- Town Clerk Salary

Public Comments: None

Next Meeting Date and Time: MONDAY, January 9th, 2017 at 7 p.m. ; Caucus for Spring Election on same date at 6:00 p.m.

Adjourn: There being no further public input, the Chair entertained a motion to adjourn the meeting. Waterman motioned to adjourn the meeting, Johnson 2nd, all in favor, motion carried. Meeting adjourned at 9:20 p.m.

Recorded and submitted by Lisa Carlson, Town Clerk