

TOWN OF APPLE RIVER
REGULAR MONTHLY BOARD MEETING
MONDAY, February 13th, 2017

MEETING called to order at 7:00 p.m. by Chair Rick Scoglio.

Present: Rick Scoglio, Chair; Supervisor Dave Waterman; Supervisor Ansel Johnson; Supervisor; Town Clerk Lisa Carlson; Town Treasurer Linda Peterson; Deputy Clerk (position vacant), Residents of the Town of Apple River.

Verification of Public Notice was affirmed by Clerk.

Approval of Agenda: Motion to approve agenda by Johnson, Waterman 2nd, all in favor, motion carried.

Approval of Minutes: Motion to approve the minutes of the regular monthly meeting held January 9th, 2017 by Waterman, Johnson 2nd, all in favor, motion carried.

Public Input: Nothing.

Report by Clerk: *DOR:* Completed and submitted tobacco report; *Elections:* Submitted notices to papers, received materials from County, prepared absentee ballot documents, updated Town Website; *Permits, Licensing, Town Hall Rental:* Prepared 1 liquor license, 1 tobacco license and 2 operator license. *Contracts/Insurance:* no activity this period. *Town Meetings:* Prepared monthly expense reports, administered payroll (Town Officers), printed checks, documented and published meeting minutes on Website, prepared summary and detailed budget reports. Created agenda and notice, posted & published notices in paper & on Town website. *Other:* Prepared and mailed 48 W2s/1099s. True Value under new ownership-provided account app to FD, Emergency plan requested from County – referred to FD. Town of Clear Lake fee schedule – clerk will respond and provide Plan Commission Chair contact info. Announced intent to appoint Arlen Peterson to fill vacant Deputy Clerk position.

Report by Treasurer: February report submitted and read by treasurer. Johnson motioned to accept Treasurer's Report; Waterman 2nd, all in favor, motion carried.

County Report: No County Representative.

Vouchers: Board reviewed this month's expense reports with receipts, bills and checks to be paid out. Waterman motioned to approve, Johnson 2nd; All in favor; Motion carried.

Committee Reports:

- Election Committee Report: Election on 2/21/2017 non-partisan primary contests are for State Superintendent of Public Instruction and Circuit Court Judge Branch 1.
- Ambulance: Nothing to report.
- Cemetery: Nothing to report.

Department Reports:

- Fire Department/First Responders Report: Alec Adams reported 2 fires and 2 medical.
- Highway Dept: Nothing to report.
- Town Plan Commission: Nothing to report.

Issues to be reviewed and/or Acted on:

- Consider Retail Class B Liquor License Application – Applicant is Barbara Jarchow for DN Campground – License approved.
- Patch Pot Holes Discussion: This will stay on the agenda for next month's meeting
- Election Officials: This will stay on the agenda for next month's meeting.
- Board of Review Training (Mar 31st Cumberland): Johnson and Waterman to attend.
- Set Open Book and Board of Review dates: Assessor proposes Open Book on Saturday, May 6th 2017 from 9:00 a.m. to 11:00 a.m. and Board of Review on Wednesday, May 10th 2017 from 4:00 p.m. to 6:00 p.m. Johnson made a motion to accept dates and times proposed by Assessor, Waterman 2nd, all in favor, motion carried. Clerk will notify Assessor.

Board Reports:

Dave Waterman – Nothing; Ansel Johnson –See next*; Rick Scoglio –Nothing.

*Supervisor Johnson gave opinion on 1) His residency in the Town, 2) January Town Caucus, 3) Legal notices for January Board Meeting and Caucus, 4) Meeting attendance of Chair. Clerk responded to 2 & 3, Chair responded to 4.

Next Month Agenda Items: Patch Pot Holes discussion, Election Officials, Set time/date for Annual meeting.

Annual Meeting Items:

- Paying Supervisor Waterman for 2 parcels next to the Town Hall
- Town Clerk Salary

Public Comments: Arlen Peterson asked about Town's tax exempt certificate & if the Town is required to pay road tax (fire truck fuel).

Next Meeting Date and Time: MONDAY, MARCH 13, 2017 at 7 p.m.

Adjourn: There being no further public input, the Chair entertained a motion to adjourn the meeting. Waterman motioned to adjourn the meeting, Johnson 2nd; all in favor, motion carried. Meeting adjourned at 8:00 p.m.

Recorded and submitted by Lisa Carlson, Town Clerk