

TOWN OF APPLE RIVER  
REGULAR MONTHLY BOARD MEETING  
MONDAY, MARCH 13th, 2017

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MEETING called to order at 7:00 p.m. by Chair Rick Scoglio.

Present: Rick Scoglio, Chair; Supervisor Dave Waterman; Supervisor Ansel Johnson; Supervisor; Town Clerk Lisa Carlson; Town Treasurer Linda Peterson; Residents of the Town of Apple River.

Verification of Public Notice was affirmed by Clerk.

Approval of Agenda: Motion to approve agenda by Waterman, Johnson 2<sup>nd</sup>, all in favor, motion carried.

Approval of Minutes: Motion to approve the minutes of the regular monthly meeting held February 13th, 2017 by Johnson, Waterman 2<sup>nd</sup>, all in favor, motion carried.

Public Input: Cliff Manwiller, Building Inspector for the Town discussed the new system that will need to be used to file building permits for new homes with the Wisconsin Department of Safety and Professional Services. Permits for new homes only, must be reported by the 15<sup>th</sup> of each month in the system or the Town risks a penalty of having to refund the permit fee. The Town needs to decide how to enter the information going forward. All municipalities must use the system by Jan 2018. Clerk entered the first new home permit for 2017 through the online application. Cliff is resigning in December of 2017.

Dan Tolan spoke to the meeting about the upcoming election and his candidacy for Polk County Circuit Court Judge Branch 1.

Report by Clerk: *DOR:* Started annual Form CT filing; *Elections:* Continued prep for 2017 Spring Election on 4/4; *Permits, Licensing, Town Hall Rental:* 1 Town Hall Rental *Contracts/Insurance:* no activity this period. *Town Meetings:* administered payroll for Officers, processed bills, prepared monthly expense reports, printed checks, documented and published meeting minutes on Website, prepared summary and detailed budget reports. Created agenda and notice, posted & published notices in paper & on Town website.

Report by Treasurer: March report submitted and read by treasurer. Waterman motioned to accept Treasurer's Report; Johnson 2<sup>nd</sup>, all in favor, motion carried.

County Report: No County Representative.

Vouchers: Board reviewed this month's expense reports with receipts, bills and checks to be paid out. Johnson motioned to approve, Waterman 2<sup>nd</sup>; All in favor; Motion carried.

Committee Reports:

- Election Committee Report: Election on 2/21/2017 non-partisan primary contests are for State Superintendent of Public Instruction and Circuit Court Judge Branch 1-served 85 voters. Election inspectors staffed for April 4 2017 Spring Election. We will be using 2 voting machines.
- Ambulance: Nothing to report.
- Cemetery: Nothing to report.

Department Reports:

- Fire Department/First Responders Report: Alec Adams reported 1 fire alarm and 5 medical. Found a compressor for \$1000.00.
- Highway Dept: Trees down from wind.
- Town Plan Commission: Received a request for plat review; meeting 3/28 at 7:00 PM

Issues to be reviewed and/or Acted on:

- Patch Pot Holes Discussion: This will be removed from next month's meeting agenda.
- Election Officials: reviewed appointments. Chief Inspector Janice Frederickson will be resigning as Chief Inspector after the April 4 2017 Spring Election. Janice Frederickson served the Town as Chief Inspector for over 20 years.
- Set Annual meeting date/time: April 18<sup>th</sup> at 7:00 pm

Board Reports:

Dave Waterman – Nothing; Ansel Johnson –thanked public; Rick Scoglio –Nothing.

Next Month Agenda Items: Clerk will provide financial report for 2016; Chief Inspector (elections) vacancy.

Annual Meeting Items:

- Paying Supervisor Waterman for 2 parcels next to the Town Hall; Town Clerk Salary; Elected/Appointed

Public Comments: Ken Chapdelaine reported that the County was plowing and sanding after the last light snow and questioned the value of this.

Next Meeting Date and Time: MONDAY, APRIL 10, 2017 at 7 p.m.

Adjourn: There being no further public input, the Chair entertained a motion to adjourn the meeting. Waterman motioned to adjourn the meeting, Johnson 2<sup>nd</sup>; all in favor, motion carried. Meeting adjourned at 7:57 p.m.

Recorded and submitted by Lisa Carlson, Town Clerk