

TOWN OF APPLE RIVER  
REGULAR MONTHLY BOARD MEETING  
MONDAY, APRIL 10th, 2017

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MEETING called to order at 7:00 p.m. by Chair Rick Scoglio.

Present: Rick Scoglio, Chair; Supervisor Dave Waterman; Supervisor Ansel Johnson; Supervisor; Town Clerk Lisa Carlson; Town Treasurer Linda Peterson; Residents of the Town of Apple River.

Verification of Public Notice was affirmed by Clerk.

Approval of Agenda: Motion to approve agenda by Waterman, Johnson 2<sup>nd</sup>, all in favor, motion carried.

Approval of Minutes: Motion to approve the minutes of the regular monthly meeting held March 13th, 2017 by Waterman, Johnson 2<sup>nd</sup>, all in favor, motion carried.

Public Input: 1) Regarding statute adherence and recording of last year's annual meeting, handling of recent Liquor request, following statues in budget preparation. 2) Regarding the work the Fire Department did for recent controlled burn, 2) Commendations to Clerk Carlson, Election Chief Inspector Frederickson and Supervisor Johnson.

Report by Clerk: *DOR:* Started annual Form CT filing; *Elections:* Continued prep for 2017 Spring Election on 4/4– prepared ballots, performed logic tests on voting machines, held public test, submitted notices to papers, received materials from County, processed absentee ballots, updated Town Website with results, delivered cast ballots to County, Amery SC and Unity SD, prepared Certificates of Election; *Permits, Licensing, Town Hall Rental:* Prepared 4 operator licenses, 2 building permits. *Contracts/Insurance:* no activity this period. *Town Meetings:* Processed paperwork for 4 new hires (Fire & Rescue), administered payroll for Officers and Fire & Rescue, filed quarterly payroll report with Department of Workforce Development, processed bills, prepared monthly expense reports, printed checks, documented and published meeting minutes on Website, prepared summary and detailed budget reports, prepared financial report for 2016. Created agenda and notice, posted & published notices in paper & on Town website.

Report by Treasurer: March report submitted and read by treasurer. Waterman motioned to accept Treasurer's Report; Johnson 2<sup>nd</sup>, all in favor, motion carried.

County Report: No County Representative.

Vouchers: Board reviewed this month's expense reports with receipts, bills and checks to be paid out. Johnson motioned to approve, Waterman 2<sup>nd</sup>; All in favor; Motion carried.

Committee Reports:

- Election Committee Report: Election held on 4/4/2017, served 240 voters, 6 new registers, 77 hours labor for election workers
- Ambulance: Meets next week
- Cemetery: Needs gravel, stone tipped over

Department Reports:

- Fire Department/First Responders Report: Alec Adams reported 1 grass fire, 1 fire alarm, 1 tree on line, 7 medical
- Highway Dept: Nothing.
- Town Plan Commission: Met March 28, reviewed 2 subdivision requests, advised Board that new Liquor License inquiry is not in scope for Plan Commission

Issues to be reviewed and/or Acted on:

Changed order of agenda to accommodate subdivision attendee

- Minor Subdivision-Cran (reviewed by Plan Commission): Carl Hetfield presented Cran Subdivision to Board, Plan Commission had already reviewed and their recommendation to the Board was to approve the subdivision. Supervisor Johnson made a motion to approve the subdivision and Supervisor Waterman seconded, all in favor, motion approved.
- Set Annual meeting date/time: April 18<sup>th</sup> at 7:00 pm
- Financial Report for 2016 – Clerk presented high level summary of budget vs expense for 2016 –overruns, underruns, in preparation for Annual Meeting. Discussion: Underspent amount in the road budget is committed for road work payable 2017; Alec Adams offered that underspending in the Fire & Rescue Budget was due to not receiving the number of dollars remaining in their budget in December. Clerk stated the number was provided on December 22<sup>nd</sup> via text message, email and paper copies provided at Town Hall at the request of Chief Green so that it could be reviewed at a Fire & Rescue special meeting that he had scheduled. Supervisor Waterman made a motion to accept the report as presented, Supervisor Johnson seconded, all in favor motion carried.
- Chief Inspector of Elections vacancy: Discussion: Clerk stated that none who took the training in Jan 2016 were interested in taking this on at this time, clerk may be interested in the future, next election is spring of 2018.
- Discussion of option to go into closed session regarding purchase of 2 parcels from Supervisor Waterman rather than bring to annual meeting. Dropped from agenda.

Board Reports:

Dave Waterman – Nothing; Ansel Johnson –thanked public; Rick Scoglio –Thanked Supervisor Johnson, Clerk Carlson and Chief Inspector Frederickson for their service to the Town.

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Next Month Agenda Items: Weeks Subdivision, Chief Inspector Vacancy, Annual Road Inspection Report. (Inspection scheduled for April 25<sup>th</sup>, 2017; 5:00 p.m.)

Annual Meeting Items:

- Paying Supervisor Waterman for 2 parcels next to the Town Hall; Town Clerk Salary; Elected/Appointed

Public Comments: 1) A thank you was offered to outgoing Officers; 2) Janice Fredrickson thanked Town for opportunity to serve for over 20 years, 3) Clerk thanked public for opportunity; 4) Mains Crossing really not much better after Farhner work a couple years ago.

Next Meeting Date and Time: MONDAY, May 8th, 2017 at 7 p.m.

Adjourn: There being no further public input, the Chair entertained a motion to adjourn the meeting. Supervisor Johnson motioned to adjourn the meeting, Waterman 2<sup>nd</sup>; all in favor, motion carried. Meeting adjourned at 8:37 p.m.

Recorded and submitted by Lisa Carlson, Town Clerk